



Town of Highland Beach
3614 S. Ocean Blvd.
Highland Beach, Florida 33487
Phone: (561) 278-4548
Fax: (561) 276-9829

Vendor Application

GENERAL COMPANY INFORMATION

Legal Business Name:		
Doing Business As:		
Type of Business:		
Business Classification:	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Corporation
	<input type="checkbox"/> Partnership	<input type="checkbox"/> Other (Specify)

CONTACT INFORMATION

Contact Person:	Email Address:
Phone Number:	Fax Number:
Physical Address:	
Remittance Address (If Different):	

TAX INFORMATION

Tax Id Number:

Social Security Number (If Tax Id is not available):

1099 Required:

Yes

No

TERMS

Payment Terms:

Discount Terms:

Shipping Terms:

BANK INFORMATION*

Bank Name:

Contact Person:

Phone Number:

Fax Number:

Physical Address:

Routing Number:

Bank Account Number:

*(Required for future Automatic Clearing House (ACH) Transactions)

Submitted By:

Date:

For your convenience invoices are accepted via email at the following e-mail address: ccurtis@ci.highland-beach.fl.us